



# COVID-19 Procedures

Updated 9/29/20

## COVID-19 Diagnosis

If there is a participant or staff case of COVID-19, administration will coordinate with local health officials to determine the course of action. This will allow local health officials to help the Woodlawn Arts Academy determine appropriate next steps, including whether extended dismissal of all exposed participants and staff is needed to stop or slow further spread of COVID-19. These decisions will be on a case-by-case basis.

## Quarantine and Re-entry Requirements

The guidelines below are recommendations from Illinois State Board of Education (ISBE) and the Illinois Department of Public Health (IDPH). Woodlawn Arts Academy (WAA or the Academy) will work with the Whiteside County Health Department (WCHD) on a case-by-case basis to determine appropriate measures. Under certain circumstances, the Academy might have to temporarily shut down for proper cleaning and disinfecting purposes. This will be announced via our website, emails to participants and on social media.

## COVID-19 Health Guidelines

SITUATION	EXCLUSION PERIOD
<b>Participant or staff member tests positive for COVID-19</b>	
<ul style="list-style-type: none"> <li>If no symptom(s), 10 days of exclusion after date of first COVID positive test.</li> <li>If symptom(s) are present, 14 days of exclusion after onset of symptom(s)</li> <li>Period of exclusion will be extended until at least 24 hours<sup>1</sup> after fever breaks (without fever-reducing medication) AND exhibiting no symptoms.</li> </ul>	10 calendar days (no symptoms; 14 calendar days (symptomatic))
<b>Participant or staff member exhibits one (or more) symptom(s) of COVID-19</b>	
<ul style="list-style-type: none"> <li>Fever, cough, shortness of breath or difficulty breathing, chills, fatigue, muscle and body aches, headache, sore throat, new loss of taste or smell, congestion or runny nose, nausea, vomiting or diarrhea.</li> <li>Period of exclusion starts on the date of onset of symptom(s); this is determined in the sole discretion of WAA personnel.</li> <li>If any symptom(s) persist past the initial 14-day exclusion period, IDPH or local health officials must be consulted regarding return.</li> <li>If participant/staff member is tested (documentation required):               <ul style="list-style-type: none"> <li>Positive for COVID-19, see above</li> <li>Negative for COVID-19, may return</li> </ul> </li> <li>If a negative COVID-19 test is allowed to return early from quarantine, only viral tests (nasal swab, blood) are accepted. Antibody tests cannot be used to prove or disprove a COVID-19 infection.</li> </ul>	10 calendar days <sup>2</sup>
<b>It might be something other than COVID-19</b>	
<ul style="list-style-type: none"> <li>Participant/staff member may present medical documentation or explanation of other illness or condition (e.g., allergies, fibromyalgia, pregnancy, etc.) that may be causing symptom(s) that would allow return to participation/work.</li> <li>A physician's note documenting the alternative diagnosis and a negative COVID-19 test result should accompany a participant or staff member returning to school with an alternative diagnosis after experiencing COVID-like symptoms.<sup>3</sup></li> </ul>	N/A
<b>Participant/staff member has a temperature higher than 100°F (37.7°C) with no other COVID-19 symptoms</b>	
<ul style="list-style-type: none"> <li>At least 24 hours must elapse from resolution if the fever without fever-reducing medication before the participant/staff member can return to the Academy.</li> <li>At least 24 hours must also elapse without diarrhea or vomiting.<sup>4</sup></li> <li>If any other COVID-19 symptoms are present, case will be treated as symptomatic.</li> </ul>	24 hours

<sup>1</sup> ISBE revision per CDC guidance Transition Planning Phase 4 (7/28/2020) at page 31

<sup>2</sup> IDPH Guidance Frequently Asked Questions (FAQ) for Schools (8/12/2020) at page 1

<sup>3</sup> IDPH Guidance Frequently Asked Questions (FAQ) for Schools (8/12/2020) at page 1

<sup>4</sup> IDPH Guidance Frequently Asked Questions (FAQ) for Schools (8/12/2020) at page 1

SITUATION	EXCLUSION PERIOD
<b>Participant/staff member had close contact with someone who is COVID-19 positive</b>	
<ul style="list-style-type: none"> <li>• A close contact is anyone (with or without face covering) who was within 6 feet of a confirmed case of COVID-19 (with or without a face covering), for at least 15 minutes throughout the course of a day.<sup>5</sup></li> <li>• The period of close contact begins 2 calendar days before the onset of symptoms (if the source case was symptomatic) or 2 calendar days before the positive sample was obtained (if the source was asymptomatic).</li> <li>• If the source case was symptomatic (e.g. coughing, sneezing), persons with briefer periods of exposure may also be considered contacts and be required or asked to quarantine.</li> <li>• Period of exclusion starts on the date of the most recent close contact.</li> <li>• The close contact can happen at the Academy, school, home, in the community, etc.</li> <li>• Individuals who remain asymptomatic throughout 14 calendar days of quarantine do not need a physician's note to return.</li> <li>• Participant/staff member cannot return early in these situations, even after obtaining a negative COVID-19 test. The 14-day quarantine is required due to the incubation period and infectious period of COVID-19.</li> </ul>	14 calendar days
<b>Participant/staff member had close contact with someone with COVID-19 symptom(s)</b>	
<ul style="list-style-type: none"> <li>• A close contact is anyone (with or without face covering) who was within 6 feet of a confirmed case of COVID-19 (with or without a face covering), for at least 15 minutes throughout the course of a day.<sup>5</sup></li> <li>• The period of close contact begins 2 calendar days before the onset of symptoms (if the source case was symptomatic) or 2 calendar days before the positive sample was obtained (if the source was asymptomatic).</li> <li>• If the source case was symptomatic (e.g. coughing, sneezing), persons with briefer periods of exposure may also be considered contacts and be required or asked to quarantine.</li> <li>• Period of exclusion starts on the date of the most recent close contact.</li> <li>• The close contact can happen at the Academy, school, home, in the community, etc.</li> <li>• Individuals who remain asymptomatic throughout 14 calendar days of quarantine do not need a physician's note to return.</li> <li>• Participant/staff member cannot return early in these situations, even after obtaining a negative COVID-19 test. The 14-day quarantine is required due to the incubation period and infectious period of COVID-19.</li> </ul>	14 calendar days
<b>Household members</b>	
<ul style="list-style-type: none"> <li>• When one member of a household is being evaluated for COVID-19, the rest of the household must be quarantined until an alternative diagnosis is made or negative result received. If the participant/staff member becomes confirmed case (i.e. tests positive for COVID-19) or a probable case (i.e. has COVID-like symptoms and is epidemiologically linked to known case), the local health department conducting contact tracing will place all household contacts, including siblings, in quarantine for 14 calendar days.</li> </ul>	14 calendar days
<b>Close contacts in the classroom</b>	
<ul style="list-style-type: none"> <li>• If a confirmed or probable COVID-19 case is identified in a classroom, exposed individuals will be considered those with whom the confirmed or probable COVID case had close contact, within 6 feet for at least 15 minutes throughout the course of a day.</li> </ul>	14 calendar days
<b>Participant/staff member has returned from a location in another country with sustained widespread transmission designated as Travel Warning Level 3</b>	
<ul style="list-style-type: none"> <li>• A 14 calendar day quarantine is currently recommended (not required) for individuals returning from a location listed by the CDC as Travel Warning Level 3<sup>7</sup></li> </ul>	14 calendar days
<b>Participant/staff member has returned to Chicago and/or suburban Cook County from another state with a high incidence of COVID-19 infection</b>	
<ul style="list-style-type: none"> <li>• A 14 calendar day quarantine is currently recommended (not required) for individuals entering the City of Chicago<sup>8</sup> and suburban Cook County, Illinois<sup>9</sup>, from states with high incidence of COVID-19 infections.</li> </ul>	14 calendar days

<sup>5</sup> IDPH Guidance Frequently Asked Questions (FAQ) for Schools (8/12/2020) at page 2

<sup>6</sup> IDPH Guidance Frequently Asked Questions (FAQ) for Schools (8/12/2020) at page 2

<sup>7</sup> <https://wwwnc.cdc.gov/travel/notices>

<sup>8</sup> <https://www.chicago.gov/city/en/sites/covid-19/home/emergency-travel-order.html>

<sup>9</sup> <https://cookcountypublichealth.org/communicable-diseases/covid-19/covid-19-travel-guidance/>